



# Application for Employment

Core Engineering LLC provides equal employment opportunities (EEO) to all employees and considers qualified applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, marital status, veteran status, or any other characteristics protected by law, in accordance with applicable federal, state and local laws.

Date of Application: \_\_\_\_\_

## Applicant Information

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Position Applied for: \_\_\_\_\_

How Did You Hear about this Position? \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Are you at least 18 years of age? YES  NO

Are you legally authorized to work in the U.S.? Note: you will be required to furnish documents to verify your eligibility for employment in accordance with the Immigration Reform and Control Act and your employment is contingent upon furnishing such documents. YES  NO

Have you ever been convicted of a crime or are there any pending charges, including traffic violations against you? (A conviction does not automatically bar you from employment) YES  NO

If yes, include details: \_\_\_\_\_

Do you have a valid T.W.I.C.? YES  NO  If yes, expiration date: \_\_\_\_\_

Are you able to perform the essential functions of the job position with or without reasonable accommodations?  With  Without

If with, what reasonable accommodations: \_\_\_\_\_

If hired, will you be able to work overtime?

YES

NO

**Education**

	Name/Location	Last Year Completed	Degree	Major or Emphasis
High School				
College/University				
Trade School				
Other				
List any applicable skills or proficiencies				

**References**

Please list two professional references.

Name: _____	Name: _____
Occupation: _____	Occupation: _____
Phone No.: _____	Phone No.: _____

**Previous Employment**

List three most recent employers, starting with the most recent position. All information must be completed. You may attach a resume, but not in place of completing the required information.

<b><u>Most Recent Employer</u></b>	Is this your current employer?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Employed From:	Employed To:	Job Title:	
Employer Name:		Employer Address:	
Supervisor's Name:		Contact No.	
Job Duties & Responsibilities:			
Starting Salary:       \$	Ending Salary:		\$
Reason for Leaving:			
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

<b><u>Next Most Recent Employer</u></b>
Employed From:                      Employed To:                      Job Title:
Employer Name:                                      Employer Address:
Supervisor's Name:                                      Contact No.
Job Duties & Responsibilities:

Starting Salary:           \$	Ending Salary:           \$				
Reason for Leaving:					
May we contact your previous supervisor for a reference?	<table border="0"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>
YES	NO				
<input type="checkbox"/>	<input type="checkbox"/>				

<b><u>Next Most Recent Employer</u></b>						
Employed From:	Employed To:	Job Title:				
Employer Name:	Employer Address:					
Supervisor's Name:	Contact No.					
Job Duties & Responsibilities:						
Starting Salary:           \$	Ending Salary:           \$					
Reason for Leaving:						
May we contact your previous supervisor for a reference?	<table border="0"> <tr> <td>YES</td> <td>NO</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	YES	NO	<input type="checkbox"/>	<input type="checkbox"/>	
YES	NO					
<input type="checkbox"/>	<input type="checkbox"/>					

**Military Service**

Have you ever been a member of the Armed Forces?    YES       NO

Are you now a member of the National Guard?        YES       NO

**Disclaimer and Signature**

*I, \_\_\_\_\_ certify that the answers provided by me to the foregoing questions and statements of the application for employment are true and correct to the best of my knowledge without consequential omissions of any kind. I agree that Core Engineering LLC shall not be held liable in any respect if my employment is rejected or subsequently terminated because of false statements, answers or omissions made by me in this application of employment. I understand that any misleading or incorrect statements may render this application for employment void, and if employed, may lead to employment termination.*

*I understand that drug and/or alcohol testing based on the requirements of the position for which I am being considered may be required. I hereby agree, upon request of Core Engineering LLC to submit to a drug and/or alcohol testing and to furnish a sample of my urine, breath, hair, and/or blood for analysis. I understand and agree that if I refuse to submit to a drug and/or alcohol test, or if I otherwise fail to cooperate with the testing procedures, my application for employment will not be processed further.*

*I further authorize Core Engineering LLC to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Core Engineering LLC will utilize an outside firm or firms to assist in checking such information, and I specifically authorize such an investigation by information services and outside entities of the Company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.*

*I also voluntarily and knowingly authorize the companies, schools or persons named above to give any information requested regarding my former employment, capabilities, qualifications or other work-related characteristics.*

*In consideration of my employment, I agree to conform and abide by the policies and procedures of Core Engineering LLC. I further understand that if I am to be employed with Core Engineering LLC, my employment and compensation can be terminated with or without notice, at any time, at the option of either my employer or myself.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_